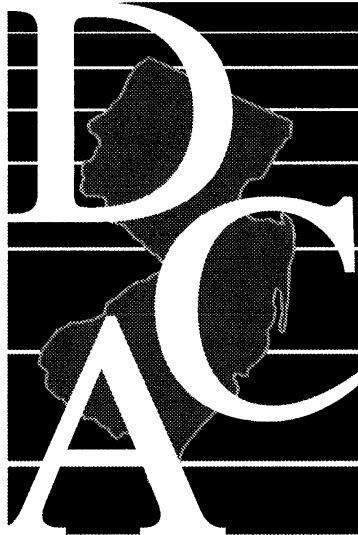


2013

Montville Township Fire Dist. 3

# Fire District Budget

Department Of



Community  
**Affairs**

Division of Local Government Services

2013

**Montville Township**

**FIRE DISTRICT NO. 3 BUDGET**

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# PREPARER'S CERTIFICATION

2013

## Montville Township Fire

### FIRE DISTRICT NO. 3 BUDGET

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

It is hereby certified that the Fire District No. 3 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 3.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Timothy J. Wright		
Title:	Treasurer		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

# PREPARER'S CERTIFICATION OTHER ASSETS

2013

Montville Township

## FIRE DISTRICT NO. 3 BUDGET

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	Timothy J. Wright		
Title:	Treasurer		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

# APPROVAL CERTIFICATION

2013

Montville Township

## FIRE DISTRICT NO. 3 BUDGET

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

It is hereby certified that the Fire District No. 3 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Montville Township Fire District No. 3, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 21 day of November, 2012

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Edward J. Rosenbergen Sr.		
Title:	District Clerk		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

## 2013 Fire District Information

Please fill out the following information regarding this Fire District:

<b>Name of Fire District:</b>	Montville Township Fire District No. 3		
Address:	PO Box 166		
City, State, Zip:	Pine Brook	NJ	07058-0166
Phone Number: (ext)	973-227-8071	Fax:	973-227-8182

<b>Preparer's Name:</b>	Timothy J. Wright		
Preparer's Address:	PO Box 166		
City, State, Zip:	Pine Brook	NJ	07058-0166
Preparer's #: (ext.)	973-227-8071	Fax:	973-227-8182
Preparer's Cell #:			
Preparer's E-mail:	Firedist3@optonline.net		

<b>Chairman:</b>	Anthony Speciale		
Phone Number: (ext.)	973-227-8071	Fax:	973-227-8182
E-mail:	Firedist3@optonline.net		

<b>Secretary/ Treasurer:</b>	Edward J. Rosenbergen District Clerk/Timothy J. Wright Treas		
Phone Number: (ext.)	973-227-8071	Fax:	973-227-8182
E-mail:	Firedist3@optonline.net		

<b>Name of Auditor:</b>	William Schroeder		
Name of Firm:	Nisivoccia & Company LLP		
Address:	200 Valley Road		
City, State, Zip:	Mt. Arlington	NJ	07856
Phone Number: (ext.)	973-328-1825	Fax:	973-328-0507
E-mail:	wschroeder@nisivoccia.com		

<b>Membership of Board of Commissioners (Full Name)</b>	<b>Title</b>
Anthony Speciale	Chairman
Ronald R. Cain Jr.	Vice Chairman
Edward J. Rosenbergen Sr.	District Clerk
Timothy J. Wright	Treasurer
Donald F. Hainzl	Commissioner

**State of New Jersey**  
**New Jersey Department of Community Affairs**  
**Division of Local Government Services**

**2013 FIRE DISTRICT BUDGET**

**TRANSMITTAL PACKAGE**

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ08625-0803.*

Check the boxes of items that are included in budget. Please do not submit more copies than required.

2013 Fire District Budget Document

- 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- Pages 1a, 1b, and 1c, with signature blocks filled in along with mailing address, phone number, fax number, and e-mail address.
- Resolution of the Fire District Commissioners is attached with properly recorded vote
- Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- Fire District Budget Resolution is signed with original hand written signature
- Completed Budget Message including a description of capital items budgeted along with payment method indicated, as well as an outline of referendum requests, if necessary
- Certification of New Construction/Improvements/Partial Assessments (CNC-3)

Miscellaneous Revenues and Operating Grant Revenues

- Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

# 2013 FIRE DISTRICT BUDGET

## TRANSMITTAL PACKAGE (page 2)

### Supplemental Schedules

- The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2010 Fire District Audit Report
- The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

### Length of Service Award Program (LOSAP) - (If applicable)

- Page 3 has been completed
- The amount of the contribution is shown on Page 8.

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Official's Signature:			
Name:	Edward J. Rosenbergen Sr.		
Title:	District Clerk		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		



# 2013 BUDGET RESOLUTION

## Montville Township Fire

### Fire District No. 3

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

WHEREAS, the Annual Budget for the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 3 at its open public meeting of November 21, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *Include the following as appropriate: [includes a proposed public referendum in the amount of \$\_\_\_\_\_ in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$\_\_\_\_\_ as an appropriation from restricted fund balance to be used as a budget revenue];* and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 624,700 which includes amount to be raised by taxation of \$ 540,000, and Total Appropriations of \$ 624,700; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 3 has taken into account the assessed valuation of taxable property in the Fire District No. 3,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Montville Township Fire District No. 3, at an open public meeting held on Nov. 21, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 3's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Montville Township Fire District No 3 will consider the Annual Budget for adoption on December 19, 2012.

\_\_\_\_\_  
(Secretary's Signature)

Nov. 21, 2012  
\_\_\_\_\_  
(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
A, Speciale				
R. Cain Jr.				
E. Rosenbergen Sr.				
T. Wright				
D. Hainzl				

# 2013 BUDGET MESSAGE

## Montville Township

### Fire District No. 3 Budget

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

There are no increases or decreases. The 2013 Budget is the same as 2012 Amount to be raised by taxation

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The proposed 2013 budget will have no impact on the tax rate. The tax rate will remain at 0.06 cents per hundred. Reserved fund balance will be used for emergencies if necessary.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The Fire District has a Capital Savings for new truck purchase, and capital savings for Emergency Equipment. This provides the Fire District with the available funds for future purchases. We are not exceeding the levy cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The Fire District Debt Service is 2103 - \$63,131, 2014 - \$63,135 and 2015 - \$36,795. The current capital line item will be utilized to purchase new fire apparatus in approx. 5 years to replace a 1983 Hahn pumper. The capital equipment line is to use for emergency equipment replacement.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$900,321,400
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$0.06

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	If yes, how much is appropriated?	\$	<input type="text"/>
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No:	<input type="checkbox"/>	Yes:	<input type="checkbox"/>
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# 2013 ADOPTION CERTIFICATION

Montville Township

## Fire District No. 3 Budget

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

It is hereby certified that the Fire District No. 3 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Montville Township Fire District No., pursuant to N.J.A.C. 5:31-2.4, on the 19 day of December, 2012

Secretary's Signature:			
Name:	Edward J. Rosenbergen Sr.		
Title:	District Clerk		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

# 2013 ADOPTED BUDGET RESOLUTION

## Montville Township

### Fire District No. 3

#### **FISCAL YEAR: From January 1, 2013 to December 31, 2013**

WHEREAS, the Annual Budget for the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the Montville Township Fire District No. 3 at its open public meeting of December 19, 2012; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [*include as appropriate: includes a proposed public referendum in the amount of \$\_\_\_\_\_ in excess of the allowable amount to be raised by taxation*] [*includes a proposed public referendum in the amount of \$\_\_\_\_\_ as an appropriation from restricted fund balance to be used as a budget revenue*]; and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$624,700, which includes amount to be raised by taxation of \$540,000 and Total Appropriations of \$624,700; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Montville Township Fire District No. 3, at an open public meeting held on December 19, 2012 that the Annual Budget of the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$624,700 which includes amount to be raised by taxation of \$540,000 and Total Appropriations of \$624,700; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

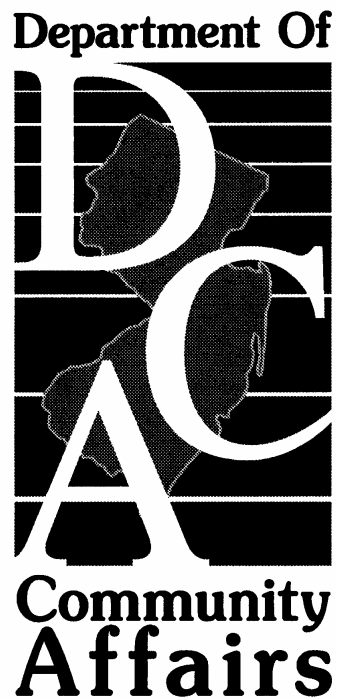
Dec. 19, 2012  
(Date)

#### **Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
A. Speciale				
R. Cain Jr.				
E. Rosenbergen Sr.				
T. Wright				
D. Hainzl				

# 2013

Montville Township  
Fire District No. 3  
**Supplemental  
Schedules**



Division of Local Government Services