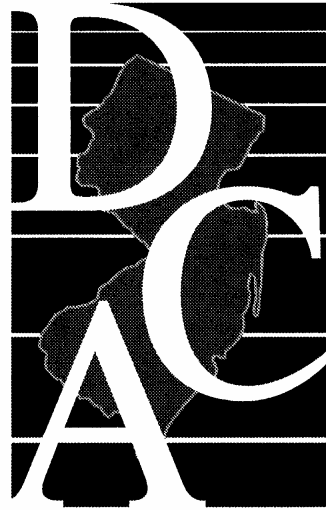


2014

Montville Township Fire Dist. 3
Fire District Budget

Department Of



**Community
Affairs**

Division of Local Government Services

2014

Montville Township

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

PREPARER'S CERTIFICATION

2014

Montville Township

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 3 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 3.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Timothy J. Wright		
Title:	Treasurer		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

PREPARER'S CERTIFICATION OTHER ASSETS

2014

Montville Township

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	Timothy J. Wright		
Title:	Treasurer		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

APPROVAL CERTIFICATION

2014

Montville Township

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 3 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Montville Township Fire District No. 3, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 20 day of November, 2013

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Edward Rosenbergen Sr.		
Title:	District Clerk		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

2014 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Montville Township Fire District No. 3		
Address:	PO Box 166		
City, State, Zip:	Pine Brook	NJ	07058-0166
Phone Number: (ext)	973-227-8071	Fax:	973-227-8182

Preparer's Name:	Timothy J. Wright		
Preparer's Address:	PO Box 166		
City, State, Zip:	Pine Brook	NJ	07058-0166
Preparer's #: (ext.)	973-227-8071	Fax:	973-227-8182
Preparer's Cell #:			
Preparer's E-mail:	firedist3@optonline.net		

Chairman:	Anthony Speciale		
Phone Number: (ext.)	973-227-8071	Fax:	973-227-8182
E-mail:	Firedist3@optonline.net		

Secretary/ Treasurer:	Edward Rosenbergen Sr. Dist. Clerk/Timothy J. Wright Treasurer		
Phone Number: (ext.)	973-227-8071	Fax:	973-227-8182
E-mail:	Firedist3@optonline.net		

Name of Auditor:	William Schroeder		
Name of Firm:	Nisivoccia & Company LLP		
Address:	200 Valley Road		
City, State, Zip:	Mt. Arlington	NJ	07856
Phone Number: (ext.)	973-328-1825	Fax:	973-328-0507
E-mail:	bschroeder@nisivoccia.com		

Membership of Board of Commissioners (Full Name)	Title
Anthony Speciale	Chairman
Ronald R. Cain Jr.	Vice Chairman
Edward Rosenbergen Sr.	District Clerk
Timothy J. Wright	Treasurer
Donald F. Hainzl	Commissioner

2014 Fire District Information

Internet Web Site Information and Certification

Fire District's Web Address	www.pinebrookfd.org
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the fire district's operations and activities. NJSA 40A:14-70.2 requires the following items as the minimum requirement for public disclosure.

- X A description of the fire district's mission and responsibilities
- X Commencing with 2013, the budgets of at least three consecutive fiscal years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- X The fire district's rules, regulations, and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the board of fire commissioners, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the board of fire commissioners including all resolutions of the commission and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district but shall not include volunteers receiving benefits under a length of service award program (LOSAP)

It is hereby certified by the Chairman, that the Fire District's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance Anthony Speciale

Signature

**State of New Jersey
New Jersey Department of Community Affairs
Division of Local Government Services**

2014 FIRE DISTRICT BUDGET

TRANSMITTAL PACKAGE

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.*

Check the boxes of items that are included in budget. Please do not submit more copies than required.

2014 Fire District Budget Document

- 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- Pages 1A, 1B, 1C, 1D and 1E with signature blocks filled in along with mailing address, phone number, fax number, e-mail address and web address.
- Resolution of the Fire District Commissioners is attached with properly recorded vote
- Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- Fire District Budget Resolution is signed with original hand written signature
- Completed Budget Message including a description of capital items budgeted along with payment method indicated, as well as an outline of referendum requests, if necessary
- Certification of New Construction/Improvements/Partial Assessments (CNC-3)

Miscellaneous Revenues and Operating Grant Revenues

- Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

2014 FIRE DISTRICT BUDGET

TRANSMITTAL PACKAGE (page 2)

Supplemental Schedules

- The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2012 Fire District Audit Report
- The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

Length of Service Award Program (LOSAP) - (If applicable)

- Page 3 has been completed
- The amount of the contribution is shown on Page 8.

Official's Signature:			
Name:	Edward Rosenbergen Sr.		
Title:	District Clerk		
Address:	PO Box 166, Pine Brook, NJ 07058-0166		
Phone Number:	973-227-8071	Fax Number:	973-227-8182
E-mail address	Firedist3@optonline.net		

2014 BUDGET RESOLUTION

Montville Township Fire

Fire District No. 3

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the Fire District No. 3 at its open public meeting of November 20, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *Include the following as appropriate: [includes a proposed public referendum in the amount of \$_____ in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$_____ as an appropriation from restricted fund balance to be used as a budget revenue];* and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$808,900 which includes amount to be raised by taxation of \$ 540,000, and Total Appropriations of \$808,900; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 3 has taken into account the assessed valuation of taxable property in the Fire District No. ,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Montville Township Fire District No. 3, at an open public meeting held on November 20, 2013 that the Annual Budget, including appended Supplemental Schedules, of the Montville Township Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Montville Township Fire District No. 3's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Montville Township Fire District No. 3 will consider the Annual Budget for adoption on December 18, 2013 .

(Secretary's Signature) Nov. 20, 2013
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Anthony Speciale	X			
Ronald R. Cain Jr.	X			
Edward Rosenbergen Sr.	X			
Timothy J. Wright	X			
Donald F. Hainzl	X			

2014 BUDGET MESSAGE

MONTVILLE TOWNSHIP

Fire District No. 3 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

There are no increases or decreases. Amount to be raised by taxation for the 2014 Budget will stay the same.

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The 2014 Budget will have no impact on the tax rate. The tax rate will remain at 0.38 cents per \$100. Reserved fund balance will be used for emergencies if necessary.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The Fire District has a Capital Savings Account for New Truck and a Capital savings Account for New Equipment. These Capital accounts provide the Fire District with funds available for future purchases. We are not exceeding the levy cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The District has signed a contract for the Lease Purchase of a 2012 Custom Rescue Pumper on Nov. 9, 2011. The District has made the initial down payment from Capital, approved by voters on November 17, 2011 and approved by the LFB on August 18, 2011. The debt service for 2014 will be \$63,135 and 2015 \$36,795. The District asked the voters on November 20, 2013 to authorize the purchase/conversion of New Chief Vehicle from Truck Capital not to exceed \$100,000 Yes 12 No 0. The District asked the voters on November 20, 2013 to authorize the purchase of eleven (11) MSA FireHawk Air Packs

from Capital New Equipment not to exceed \$85,000 Yes 12 No 0.

- 6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

- 7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

- 8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$1,443,028,400
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$.038

- 9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No: Yes: If yes, how much is appropriated? \$

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

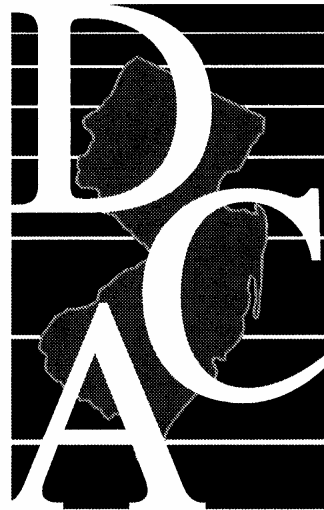
No: Yes:

2014

MONTVILLE TOWNSHIP FIRE
DISTRICT 3

Supplemental
Schedules

Department Of



Community
Affairs

Division of Local Government Services