

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Reorganization Meeting and Regular Meeting
March 20, 2013

The Board of Fire Commissioners, Fire District No. 3, held a Reorganization and Regular meeting on Wednesday, March 20, 2013, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr., Timothy J. Wright and Donald Hainzl.

Also Present: Fire Chief Herbert Eggers Jr. and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute

Oath of Office was administered to Ronald R. Cain Jr. and Timothy J. Wright

Reorganization of Officers

Motion by R. Cain Jr. to appoint D. Hainzl temporary Chairman for the purpose of electing Chairman, seconded by T. Wright.

Motion by D. Hainzl to nominate Anthony Speciale as Chairman seconded by T. Wright. No further nominations, motion by E. Rosenbergen to close nominations seconded by T. Wright. Secretary cast one vote

Motion by E. Rosenbergen to nominate Ronald R. Cain Jr. as Vice Chairman, seconded by T. Wright. No further nominations, motion by E. Rosenbergen to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by D. Hainzl to nominate Timothy J. Wright as Treasurer seconded by E. Rosenbergen. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by D. Hainzl to nominate Edward Rosenbergen Sr. as District Clerk, seconded by T. Wright. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Committee Reports:

E. Rosenbergen reported that Station No. 2 had some plumbing issues; the plumber has been called and will take care of the repairs. He also mentioned that the stall partitions have become pitted and rusted; he will obtain pricing for April's meeting for discussion.

Insurance is in the process of obtaining renewals for the 2013-2014 year

A. Speciale reported that the ground ladders were tested and they all passed.

Motion by D. Hainzl to open meeting to the public seconded by T. Wright. No public comments, motion by E. Rosenbergen to close public session seconded by T. Wright.

Fire Chief's Report:

An email was received from Captain Rudy Appleman regarding the MIRS radios in our trucks. It will be reviewed and the appropriate action will be taken.

Chief Eggers explained to the Board that the Hilldale School children used the Fire House on Konner Avenue during the recent bomb scare. Woodmont School has a key to the fire house for such emergencies; he asked if a key could be given to Hilldale also. The Board discussed liability issues with school children in the Fire House. Motion by E. Rosenbergen to give the key to Hilldale School Principal and a letter will be sent to the Board of Education requesting an umbrella or rider for the property they would be using, seconded by D. Hainzl.

Motion by E. Rosenbergen to accept the Fire Chief's Report seconded by D. Hainzl.

Motion by E. Rosenbergen to accept the Fire Prevention Report seconded by T. Wright.

Motion by R. Cain Jr. to accept the minutes of February 20, 2013 seconded by E. Rosenbergen. Roll Call: T. Wright- Abstain, D. Hainzl –Yes, E. Rosenbergen –Yes. R. Cain Jr. –Yes, and A. Speciale- Abstain.

Motion by E. Rosenbergen to accept the Financial Report seconded by D. Hainzl. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. –Yes and A. Speciale-Yes.

R. Cain Jr. suggested the bill for State Line Fire & Safety be sent to Fire & Safety Services LTD for them to refund the Board as this is a direct result of the hydraulic leak on the 2012 Pierce Rescue Pumper that is under warranty. Motion by E. Rosenbergen to pay bills submitted and send invoice to Fire & Safety for payment seconded by R. Cain Jr. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. – Yes and A. Speciale-Yes.

R. Cain Jr. and E. Rosenbergen reviewed the 3 proposals that were received for the 2013 Lawn Maintenance. Eric Brauchle Lawn Services LLC was the lowest and had all the documents required by the Board. Motion by E. Rosenbergen to award the Lawn Maintenance for 2013 to Eric Brauchle Lawn Services LLC seconded by T. Wright.

Resolution No. 2013-01
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Appointment of Auditor
for the 2013 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2013 year; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris as follows:

The firm of Nisivoccia & Company LLP, is hereby appointed to provide auditing services to the Commissioners and assistance in preparation of the 2014 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and regulations.

This Resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-01 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes. R. Cain Jr.-Yes and A. Speciale-Yes

Resolution 2013-02
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Medical Facility
2013

WHEREAS, there exists a need for designating a Medical Facility for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2013; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Morristown Memorial Hospital, Atlantic Health System is hereby appointed to provide Medical Services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-02 Seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale -Yes.

Resolution No. 2013-03
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS
Designation of Official Newspaper for
Publications for the 2013 Year

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a newspaper as the official newspaper in which the Commissioners may publish its various items during the 2013 year.

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Newspaper in which the Commissioners will publish all required notices or other items during the 2013 year pursuant to New Jersey statutes shall be the **Daily Record**.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-03 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

RESOLUTION 2013-04
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Appointment of Attorney
for the 2013 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2013; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Anthony Bucco, with the firm of Murphy, Hubner, McKeon P.C., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-04 seconded by E. Rosenbergen. Roll Call: T. Wright – Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Resolution 2013-05
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Financial Institution
2013

WHEREAS, there exists a need for designating a Financial Institution for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2013; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Lakeland Bank, 166 Changebridge Road, Montville, New Jersey and/or Kearny Federal Bank, Changebridge Road, Montville, New Jersey are hereby appointed to provide financial services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr. District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-05 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. -Yes and A. Speciale-Yes.

Resolution No. 2013-06

THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS

Designation of Official Payroll Company

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a Payroll Company for the 2013 year;

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Payroll Company for the 2013 year will be Olympic Payroll Services, 64 US HWY 46 West, Pine Brook, NJ

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 20, 2013.

Dated: March 20, 2013

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2013-06 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. -Yes and A. Speciale-Yes.

R. Cain Jr. asked if the Fast Team Radios have been ordered. D. Hainzl said they had.

Motion by D. Hainzl to adjourn meeting seconded by E. Rosenbergen.

Meeting adjourned at 7:19 PM

Respectfully submitted

Kathleen Cain
Recording Secretary