

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting  
April 16, 2014

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, April 16, 2014, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. and Donald Hainzl.

Absent: Timothy Wright

Also Present: Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Check for \$270,000 has been received from the Township and deposited. Fire Prevention Total Revenues for 2013 \$111,372.95, expenses \$92,214.47. The difference of \$19,214.47 will be deposited in the Fire Prevention Saving Account. Motion by D. Hainzl to deposit the money seconded by E. Rosenbergen.

Motion by D. Hainzl to open meeting to the public seconded by E. Rosenbergen. No public comments. Motion by R. Cain Jr. to close public session seconded by E. Rosenbergen.

Fire Chief's Report: 16 Alarms 2 Drills

Chief Schmitt requested 1 Helmet, 1 pr. Boots, 3 Nomex Hoods and 2 Altair 4X Multigas Detectors. These items will be purchase through State Contracts. Motion by E. Rosenbergen to purchase the items requested by the Chief seconded by D. Hainzl.

Motion by D. Hainzl to accept the Fire Chief's Report seconded by E. Rosenbergen.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by E. Rosenbergen.

Motion by E. Rosenbergen to accept the minutes for March 19, 2014 seconded by R. Cain Jr. Roll Call: T. Wright- Absent, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by E. Rosenbergen. Roll Call: T. Wright- Absent, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.–Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to pay bills submitted seconded by D. Hainzl. Roll Call: T. Wright- Absent, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.–Abstain and A. Speciale-Yes.

R. Cain Jr. presented pricing for the conversion of the 2013 Tahoe. Motion by E. Rosenbergen to purchase the Cabinetry \$8,929 with the GSA Contract, The Board will purchase the lighting through the State Contract, and the cost to install the radios, lights, cabinetry will be \$16,995.00, seconded by D. Hainzl. The Board will advertise for 10 days to request quotes.

Motion by E. Rosenbergen to adopt Resolution 2014-09 seconded by R. Cain Jr.

#### RESOLUTION 2014-09

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Secretary of the Board as per the requirements of N.J.S.A. 40A:5A-15, and a copy has been received by each member of the authority, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each authority shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the authority have reviewed, as a minimum, the sections of the annual audit entitled: “ General Comments” and “Recommendations”, and

WHEREAS, the members of the authority have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: “General Comments” and “Recommendations”, as evidenced by the group affidavit form of the governing body, and

WHEREAS, such resolution of certification shall be adopted by the Authority no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, All members of the authority have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the

State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, Failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the authority to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey and order of the director (Director of Local Government Services), under the provisions of this Article, shall be quality of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE BE IT RESOLVED, That the Board of Fire District No. 3, Township of Montville, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT A MEETING HELD ON April 16, 2014.

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Edward Rosenbergen, District Clerk

Roll Call: T. Wright- Absent, D. Hainzl-Yes, E. Rosenbergen –Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to adopt Resolution 2014-10 seconded by D. Hainzl.

**RESOLUTION 2014-10**  
**AMEND MONTVILLE TOWNSHIP FIRE DISTRICT 3**  
**2014 FISCAL BUDGET**

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director, Division of Local Government Service may approve the amendment of the budget of any Fire District when there are increases in budgeted costs with corresponding increases in budgeted revenue: and

WHEREAS, the Montville Township Fire District No. 3 has amendments to the 2014 Budget and seeks approval of the Director for said amendments;

NOW, THEREFORE, BE IT RESOLVED by the Montville Township Fire District No. 3 in the County of Morris, State of New Jersey, hereby request the Director of Local Government Service to approve the amendment to the 2014 budget as follows:

Increase Fire Prevention Revenues by drawing \$15,000 from Fire Prevention Income

Increase Fire Prevention Appropriations as follows:

	From	To	Difference
Fire Prevention Wages	66,800	75,000	8,200
Fire Prevention Other Expenses	13,200	25,000	11,800
	80,000	100,000	20,000

BE IT FURTHER RESOLVED, two certified copies of this budget amendment shall be transmitted to the Director within 3 days of the adoption of this Resolution.

INTRODUCED AND PASSED:

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Edward Rosenbergen Sr. District Clerk

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Anthony Speciale, Chairman

Roll Call: T. Wright- Absent, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to disband the Petty Cash in the Chiefs Office, seconded by E. Rosenbergen. The Board will have \$200 Petty Cash available in the Commissioner's office.

Chief Schmitt has requested 2 Portable Radios, one for Chief and one for Assistance Chief. D. Hainzl will get pricing from a Motorola Dealer that has the State Contract. The Cost would be approximately \$2,000 each. D. Hainzl will have the information for our Joint Meeting on April 23, 2014.

The "0" digit does not work on the Knox Box in the Chiefs Vehicle, Secretary will contact Knox Company to see if it can be repaired.

Motion by R. Cain Jr. to adjourn meeting seconded by E. Rosenbergen.

Meeting adjourned at 7:30 PM.

Respectfully submitted,

Kathleen Cain  
Recording Secretary