

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Reorganization Meeting and Regular Meeting
March 19, 2014

The Board of Fire Commissioners, Fire District No. 3, held a Reorganization and Regular meeting on Wednesday, March 19, 2014, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr., Timothy J. Wright and Donald Hainzl.

Also Present: Fire Chief James Schmitt and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute

Oath of Office was administered to Edward Rosenbergen Sr. and Anthony Speciale

Reorganization of Officers

Motion by R. Cain Jr. to appoint D. Hainzl temporary Chairman for the purpose of electing Chairman, seconded by T. Wright.

Motion by T. Wright to nominate Anthony Speciale as Chairman seconded by R. Cain Jr. No further nominations, motion by E. Rosenbergen to close nominations seconded by T. Wright. Secretary cast one vote

Motion by E. Rosenbergen to nominate Ronald R. Cain Jr. as Vice Chairman, seconded by T. Wright. No further nominations, motion by E. Rosenbergen to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by D. Hainzl to nominate Timothy J. Wright as Treasurer seconded by E. Rosenbergen. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by D. Hainzl to nominate Edward Rosenbergen Sr. as District Clerk, seconded by R. Cain Jr. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Committee Reports:

Denco Exterminators has been in for a rodent issue.

Insurance has been put on the new Chief's Vehicle

R. Cain Jr. said that 4 proposals for Lawn Maintenance were went out, 2 came back. His recommendation is to continue with Eric Brauchle Lawn Maintenance LLC, seconded by E. Rosenbergen. All in favor.

Chiefs Report: 18 Alarms 1 Drill

Chief Schmitt provided pricing on furniture for the Chief Engineers Office at a cost not to exceed \$850.00. Motion by R. Cain Jr. to purchase furniture seconded by E. Rosenbergen. Chief Schmitt asked about purchasing 13 personal masks and 2 CO detectors. He will bring prices to next meeting. Chief Schmitt mentioned that the Fire Department will be going to the Middlesex Fire Academy with Parsippany Fire Dist. 5 on April 6, 2014. He would also like to hold a Safety Instructor Course at a cost of \$800 for a 16 hour course. Motion by R. Cain Jr. to accept the Fire Chiefs Report seconded by D Hainzl.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by T .Wright.

Motion by R. Cain Jr. to accept the regular and closed session minutes of February 19, 2014 seconded by E. Rosenbergen. Roll Call: T. Wright- Abstain, D. Hainzl –Yes, E. Rosenbergen –Yes. R. Cain Jr. –Yes, and A. Speciale- Yes.

Motion by R. Cain Jr. To accept the Financial Report seconded by D. Hainzl. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. –Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to pay bills submitted seconded by E. Rosenbergen Sr. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen –Yes. R. Cain Jr.-Yes and A. Speciale-Yes.

R Cain Jr. said they had a meeting with Odyssey last week to discuss the specifications for the new vehicle. As soon as they are received he will send to Board to look over. You can either go out to bid or use a bidding agency. Board will pursue the Bidding agency Safeway. Motion by E. Rosenbergen to pay the bill for the car seconded by D. Hainzl.

Resolution No. 2014-03
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Appointment of Auditor
For the 2014 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2014 year; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris as follows:

The firm of Nisivoccia & Company LLP, is hereby appointed to provide auditing services to the Commissioners and assistance in preparation of the 2014 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and regulations.

This Resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014.

Dated: March 19, 2014.

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-03 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes. R. Cain Jr.-Yes and A. Speciale-Yes

Resolution 2014-04
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Medical Facility
2014

WHEREAS, there exists a need for designating a Medical Facility for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2014; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Morristown Memorial Hospital, Atlantic Health System is hereby appointed to provide Medical Services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014.

Dated: March 19, 2014

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-04 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale -Yes.

Resolution No. 2014-05
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS
Designation of Official Newspaper for
Publications for the 2014 Year

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a newspaper as the official newspaper in which the Commissioners may publish its various items during the 2014 year.

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Newspaper in which the Commissioners will publish all required notices or other items during the 2014 year pursuant to New Jersey statutes shall be the **Daily Record**.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014

Dated: March 19, 2014

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-05 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

RESOLUTION 2014-06

THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS

Authorizing Appointment of Attorney

For the 2014 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2014; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Anthony Bucco, with the firm of Murphy, Hubner, McKeon P.C., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014

Dated: March 19, 2014

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-06 seconded by E. Rosenbergen. Roll Call: T. Wright – Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Resolution 2014-07
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Financial Institution
2014

WHEREAS, there exists a need for designating a Financial Institution for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2014 and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Lakeland Bank, 166 Changebridge Road, Montville, New Jersey and/or Kearny Federal Bank, Changebridge Road, Montville, New Jersey are hereby appointed to provide financial services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014.

Dated: March 19, 2014

Edward J. Rosenbergen Sr. District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-07 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. -Yes and A. Speciale-Yes.

Resolution No. 2014-08
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS
Designation of Official Payroll Company

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a Payroll Company for the 2014 year;

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Payroll Company for the 2014 year will be Olympic Payroll Services, 64 US HWY 46 West, Pine Brook, NJ

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 19, 2014.

Dated: March 19, 2014

Edward J. Rosenbergen Sr., District Clerk

Motion by R. Cain Jr. to adopt Resolution 2014-08 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, D. Hainzl-Yes, E. Rosenbergen-Yes, R. Cain Jr. –Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to go into closed session seconded by E. Rosenbergen Sr.

RESOLUTION

2014-09

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners Fire District No. 3, Township of Montville, County of Morris and State of New Jersey, as follows:

1. The public shall be excluded from the remaining portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Personnel matters
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public at the following time and under the following circumstances. When such matters are resolved.

Board of Fire Commissioners
Of Fire District No. 3 Montville
Township

By _____
President

Dated: March 19, 2014

CERTIFICATION

I, Edward Rosenbergen Sr. District Clerk, of the Board of Fire Commissioners of Fire District No.3, does hereby certify that the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on

Dated: March 19, 2014

District Clerk

Motion by E. Rosenbergen to open meeting seconded by D. Hainzl

Motion by R. Cain Jr. to adjourn meeting seconded by T. Wright

Meeting adjourned at 7:55 PM

Respectfully submitted

Kathleen Cain
Recording Secretary