

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Reorganization Meeting and Regular Meeting
March 18, 2015

The Board of Fire Commissioners, Fire District No. 3, held a Reorganization and Regular meeting on Wednesday, March 18, 2015, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Timothy Wright and Donald Hainzl.
Absent: Edward Rosenbergen

Also Present: Fire Chief James Schmitt and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute

Oath of Office was administered to Donald F. Hainzl

Reorganization of Officers

Motion by R. Cain Jr. to appoint D. Hainzl temporary Chairman for the purpose of electing Chairman, seconded by T. Wright.

Motion by T. Wright to nominate Anthony Speciale as Chairman seconded by R. Cain Jr. No further nominations, motion by R. Cain Jr. to close nominations seconded by T. Wright. Secretary cast one vote

Motion by D. Hainzl to nominate Ronald R. Cain Jr. as Vice Chairman, seconded by T. Wright. No further nominations, motion by T. Wright to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by R. Cain Jr. to nominate Timothy J. Wright as Treasurer seconded by D. Hainzl. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Motion by D. Hainzl to nominate Edward Rosenbergen Sr. as District Clerk, seconded by R. Cain Jr. No further nominations, motion by R. Cain Jr. to close nominations seconded by D. Hainzl. Secretary cast one vote

Committee Reports:

A. Speciale recommended the Board look into replacing the siding on Station No. 1. Possibly begin budgeting for this project in the 2016 Budget. Set it up for a 5 year plan.

R. Cain Jr. mentioned that there was a minor accident with the Fire Prevention Car. It has been reported to our insurance carrier. The consensus of the Board is to replace only the light that was damaged.

R. Cain Jr. said we have begun the process of obtaining quotes for insurance for 2015-2016.

Motion by D. Hainzl to open meeting to the public seconded by T. Wright. No public comments. Motion by R. Cain Jr. to close public session seconded by D. Hainzl.

Fire Chiefs Report: 17 Fire Calls 1 Drill

Chief Schmitt said he has scheduled a drill for April 19, 2015 at the Middlesex Fire Academy. He also requested closed session.

Motion by D. Hainzl to accept the Fire Chiefs report seconded by T. Wright.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by T. Wright.

Motion by D. Hainzl to accept the minutes of February 18, 2015 seconded by R. Cain Jr.
Roll Call: T. Wright- Abstain, D. Hainzl-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by T. Wright. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr.-Yes, and A. Speciale-Yes.

Motion by T. Wright to pay bills submitted seconded by R. Cain Jr. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

376 Oxidation repairs will be tabled until Aprils meeting

R. Cain Jr. discussed purchasing a Police Interceptor, Ford, for the Fire Prevention Bureau. The base cost is \$23,000, comes with a V6 engine. It can be purchased on the State Bid and then we can have the console and lights we spec installed were it is purchased as they have the State Bid to do that. Motion by D. Hainzl to have R. Cain Jr. proceed with this seconded by T. Wright. R. Cain Jr. will get a quote and the Board will decide what options need to be added.

2015 Lawn Maintenance request for proposals were sent to three companies. Eric Brauchle Lawn Services LLC was the only one to return. Prices are the same as last year. Motion by R. Cain Jr. to continue with his services seconded by D. Hainzl. All in favor.

Resolution No. 2015-03
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Appointment of Auditor
For the 2015 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2015 year; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris as follows:

The firm of Nisivoccia & Company LLP, is hereby appointed to provide auditing services to the Commissioners and assistance in preparation of the 2015 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and regulations at a cost not to exceed \$12,000.00.

This Resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

Edward Rosenbergen Sr.
District Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Medical Facility
2015

WHEREAS, there exists a need for designating a Medical Facility for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2015; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Morristown Memorial Hospital, Atlantic Health System is hereby appointed to provide Medical Services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

District Clerk

Resolution No. 2015-05
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS
Designation of Official Newspaper for
Publications for the 2015 Year

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a newspaper as the official newspaper in which the Commissioners may publish its various items during the 2015 year.

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Newspaper in which the Commissioners will publish all required notices or other items during the 2015 year pursuant to New Jersey statutes shall be the **Daily Record**, at a cost not to exceed \$800.00

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

District Clerk

RESOLUTION 2015-06
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Appointment of Attorney
For the 2015 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2015; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Anthony Bucco, with the firm of Murphy, Hubner, McKeon P.C., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities, at a cost not to exceed \$4,200.00.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

District Clerk

Resolution 2015-07
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS
Authorizing Financial Institution
2015

WHEREAS, there exists a need for designating a Financial Institution for the Commissioners of Fire District No. 3 in the Township of Montville, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2015; and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

Lakeland Bank, 166 Changebridge Road, Montville, New Jersey and/or Kearny Federal Bank, Changebridge Road, Montville, New Jersey are hereby appointed to provide financial services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

This resolution and the notice of award of contract shall be available for public inspection.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

District Clerk

Resolution No. 2015-08
THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF MONTVILLE COUNTY OF MORRIS
Designation of Official Payroll Company

WHEREAS, the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating a Payroll Company for the 2015 year;

NOW, THEREFORE be it RESOLVED, by the Commissioners of Fire District No. 3 in the Township of Montville, County of Morris, as follows:

1. The official Payroll Company for the 2015 year will be Olympic Payroll Services, 64 US HWY 46 West, Pine Brook, NJ, at a cost not to exceed \$1,000.00.

CERTIFICATION

I, Edward J. Rosenbergen Sr., District Clerk of the Board of Fire Commissioners Fire District No. 3, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

Dated: March 18, 2015

District Clerk

R. Cain Jr. said he would like to see the Board look into a second Attorney to have in case they are needed. R. Cain Jr. will check with Edward Buzak and Steven Schepis.

Motion by R. Cain Jr. to adopt Resolutions 2015-3 Auditor, 2015-04 Medical Facility, 2015-05 Newspaper, 2015-06 Attorney, 2015-07 Financial Institution and 2015-08 Payroll Company seconded by T. Wright. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr. Yes and A. Speciale-Yes. Edward Rosenbergen Sr.-Absent

Motion by R. Cain Jr. to go into closed session seconded by D. Hainzl.

RESOLUTION

2015-09

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners Fire District No. 3, Township of Montville, County of Morris and State of New Jersey, as follows:

1. The public shall be excluded from the remaining portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Personnel matters
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public at the following time and under the following circumstances. When such matters are resolved.

Board of Fire Commissioners
Of Fire District No. 3 Montville
Township

March 18, 2015

By _____
President

CERTIFICATION

I, Edward Rosenbergen Sr. District Clerk, of the Board of Fire Commissioners of Fire District No.3, does hereby certify that the foregoing to be a true copy of a Resolution adopted by the Board at a meeting held on March 18, 2015.

.Dated: March 18, 2015

District Clerk

Motion by R. Cain Jr. to open meeting back up seconded by T. Wright.

No further business to be brought before the Board. Motion by D. Hainzl to adjourn meeting seconded by R. Cain Jr.

Meeting adjourned at 7:33 PM.

Respectfully submitted,

Kathleen Cain
Recording Secretary