

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
November 16, 2016

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, November 16, 2016, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. and Timothy Wright

Absent: Donald Hainzl

Also present Fire Chief James Schmitt

Absent: Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Building and Grounds: No Report

Liaison to Volunteers: No Report

Correspondence: No Report

Liaison to Fire Prevention: R. Cain Jr. presented a quote to purchase a server for the Fire Prevention Bureau, cost not to exceed \$3,000. Motion by R. Cain Jr. seconded by E. Rosenbergen. Motion passed by voice vote.

Insurance: R. Cain Jr. reported that the increase in Life Insurance for the members was incorrect last month when reported. The company has corrected the figure and it is only an increase of .06 cents per hundred.

Budget and Finance: All is in order

Trucks: No Report

Motion by R. Cain Jr. to open meeting to the public seconded by T. Wright. Don Welter, Asst. Chief Pine Brook Fire Department inquired about the backup for the NFRIS. It is being backed up on a thumb drive at this time, when the new server is installed we will pay for an offsite service for our backup. D. Welter will meet with representative of Enforsys next Tuesday and go over some issues with NFRIS. Motion by T. Wright to close public session seconded by E. Rosenbergen.

Fire Chiefs Report: 11 Fires 1 Drill

Motion by T. Wright to accept the Fire Chiefs Report seconded by E. Rosenbergen.
Motion passed by voice vote.

Motion by E. Rosenbergen to accept the Fire Prevention Report seconded by R. Cain Jr.
Motion passed by voice vote.

Motion by R. Cain Jr. to accept the minutes of October 19, 2016 seconded by T. Wright.
Roll Call: D. Hainzl-Absent, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by E. Rosenbergen. Roll
Call: D. Hainzl- Absent, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A.
Speciale-Yes.

Motion by E. Rosenbergen to pay bills submitted seconded by R. Cain Jr. Roll Call: D.
Hainzl-Absent, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-
Yes.

Motion by R. Cain Jr. to introduce the 2017 Budget Resolution seconded by E.
Rosenbergen.

2017 FIRE DISTRICT BUDGET RESOLUTION

MONTVILLE TOWNSHIP FIRE DISTRICT 3

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Montville Township Fire District No. 3 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 16, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [*Include the following as appropriate: [includes a proposed public referendum in the amount of \$_____ in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$_____ as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$640,500, which includes an amount to be raised by taxation of \$540,000, and Total Appropriations of \$640,500; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 16, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 21, 2016.

Edward Rosenbergen Sr.
(Secretary's Signature)

November 16, 2016
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Anthony Speciale Sr.	X			
Ronald R. Cain Jr.	X			
Edward J. Rosenbergen	X			
Timothy J. Wright	X			
Donald F. Hainzl				Absent

Following discussion on the Fire Prevention Fee increase the Board is all in agreement that justification must be made as to why this increase is required. The Board does not feel an increase is necessary.

Following Discussion on the Proposed Fire Prevention Ordinance Fire Watch the Board is not in agreement with this.

Motion by R. Cain Jr. to have the annual holiday party for the employees and officers at Don Pepe's on December 21, 2016 following our Commissioner meeting.

Motion by E. Rosenbergen to adjourn meeting seconded by T. Wright.

Meeting adjourned at 7:25 PM.

Respectfully submitted,

Kathleen Cain
Recording Secretary



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

November 16, 2016

**Monthly Chief Report
October 2016**

Fire Alarms: 11

Drill: 2

Mileage on Chief Vehicle: 13,371

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Report November 16, 2016

SD/CO Inspections:

1. 98 Windsor Drive Pine Brook, NJ
2. 25 Gathering road Pine Brook, NJ
3. 16 @ Rachel Garden Apartments

Waiver of Site Plans:

1. PMISC PBNJ Capital LLC – WaWa Market & pumps, 16 Route 46.
2. PMISC Wellcare International – 11 Chapin Rd.
3. PMISC Locus Telecommunications – 11 Chapin Rd.

The Fire Prevention Bureau went to Woodmont and Hilldale Schools on October 7, for fire prevention week. We also visited the nursery schools in our fire district.

Please see the attached reports for all inspections, re-inspections and violations issued this month.

Mileage: Crown Vic: 69,825

Explorer: 9,060

Submitted by,

**Robert G. Schmitt
Fire Official**

BILLS SUBMITTED FOR PAYMENT
November 16, 2016

Atlantic Health Care	PO 16-01	Gauweiler, Masi And Mattis	\$ 845.00
JCP&L	PO 16-05	Electrical Service	\$ 5.96
Maria Pensado	PO 16-08	Firehouse Maintenance	\$ 402.39
Montville Twp. Water	PO 16-10	Water & Sewer	\$ 283.10
NJNG Co.	PO 16-11		
Optimum	PO 16-12	Internet/Phone	\$ 394.47
Pinto of Montville	PO 16-13	Monthly Pickup	\$ 175.69
Township of Montville	PO 16-14	Diesel/gas	\$ 787.48
Verizon Wireless	PO 16-15	Cell Phone Cell Phone	\$ 35.21 \$ 97.15
Xerox	PO 16-16	Monthly Usage	\$ 23.74
Rich Bird LLC	PO 16-17	376 repair	\$ 340.00
W. B. Mason	PO 16-19	Supplies	\$ 481.23
LTI	PO 16-24	Lawn Maintenance	\$ 280.00
Monarch Electric	PO 16-122	Bulbs for 378 Mast	\$ 16.69
Postmaster Pine Brook	PO 16-123	Postage Commissioners	\$ 94.00

Transfer \$20,000 from Line Item Capital Equipment to Equipment Savings Account

Transfer \$100,000 from Line Item Capital Truck to Capital Truck Savings Account